



# COPPULL PARISH COUNCIL AGENDA



**MEETING: COPPULL PARISH COUNCIL  
WEDNESDAY 8 APRIL 2026 AT 7.00 PM  
COPPULL VILLAGE HALL, 47 CHAPEL LANE**

Members of Coppull Parish Council are hereby **SUMMONED** to attend meetings of the Parish Council  
Members of the public are extremely welcome

**This meeting will be audio recorded**

- 1. ATTENDANCE/APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST – DISCLOSURE OF PERSONAL / PREJUDICIAL INTERESTS** (Members of the Parish Council are reminded of their responsibility to declare any personal or prejudicial interest in respect of matters contained in this agenda in accordance with the provision of the Local Government Act 2000) and withdraw from the meeting whilst the item is discussed
  - 2.1 DECLARATION OF INTEREST FORM** – it is each Councillor's responsibility to ensure that this form is up to date and to declare any interests at meetings
  - 2.2 DECLARATION OF GIFTS**
- 3. AMENDMENT/APPROVAL OF THE MINUTES OF THE PARISH COUNCIL MEETING DATED 11 MARCH 2026** (emailed/distributed to Parish Councillors)

**SUSPEND STANDING ORDERS** - Standing Orders state - **Item 15 (e) – in bold : To allow members of the public to address the Council. The total time allowed for this item shall not exceed 20 minutes.** **Item 75** – Any or every part of the Standing Orders, **except those printed in bold type**, may be suspended by resolution in relation to any specific item of business.

- 4. ITEMS INTRODUCED BY MEMBERS OF THE PUBLIC**
- 5. POLICE REPORT** (<https://www.police.uk/coppull>)
- 6. COUNTY COUNCILLOR'S REPORT** – Cllr Lee Hutchinson (**requested in writing prior to the meeting**)
- 7. BOROUGH COUNCILLORS' REPORTS** – Cllrs Julia Berry, Alex Hilton and Ryan Towers (**requested in writing prior to the meeting**)

**REIMPOSE STANDING ORDERS**

**8. GENERAL MANAGEMENT/FINANCE**

- 8.1 Accounts:
  - Balance to end of March 2026
  - Payments made and to be made (emailed/distributed to Parish Councillors)
- 8.2 End of Year Audit requirements:
  - Appointment of Internal Auditor
  - Review of Internal Audit process
  - Assertion 10
  - Review of Risk Assessments
  - Review of Asset Register
  - Every action must be discussed by the Parish Council. All expenditure must be discussed and minuted, with the minute ref put on the invoice when paid (except for anything deemed urgent). Invoices to be made out to the Parish Council, or vat cannot be reclaimed.
- 8.3 Policies: List attached – Review required
  - Consideration to adopt a Modern Slavery Policy
  - Consideration to adopt a weedkilling policy

- 8.4 Annual Parish Meeting 22 April 2026 (meeting of residents)
- 8.5 Coppull & Standish Band – To consider taking over the Band Premises to continue future use for Coppull Band and for the community
- 8.6 Allotments update and consideration of undertaking a “Best Allotment” competition in the summer
- 8.7 New play area at Springfield Park update – Open Day (completion and handover date 8 April 2026)
- 8.8 New play area at Byron Crescent - update
- 8.9 Tansley Avenue Play Area
  - Awaiting quotes
- 8.10 Village Hall update (KMC)
  - Lease and warning notice update
  - Decision on whether to install an emergency phone in lift and tie into the fire alarm to lift shut off the system
- 8.11 Events:
  - Picnic in the Park (Sunday 12 July 2026) – Proposal to improve lighting at the rear of the car park, near the container
  - Remembrance Day (Sunday 8 November 2026) - Permission to spend £100 on additional items for lamppost soldiers and installation of poppies prior to the event
  - Christmas Lights Switch-on (Friday 27 November 2026)
  - Snowman Festival (In conjunction with the Lights Switch-on - week end Friday 27 to Sunday 29 November 2026)– decision on whether to continue with this through the Parish Council

**9. DECISIONS MADE UNDER THE CLERK’S DELEGATED AUTHORITY** (in conjunction with the Chair and Vice-Chair)

- Skip for use at the allotments, as agreed at the last meeting – £333 including vat

**10. PLANNING** (NC)

All applications can be viewed at [chorley.gov.uk/planning](http://chorley.gov.uk/planning) – type in the application number in the search box

**10.1 Applications:**

- **App.No. 26/00203/FULHH** – 85 Longworth Avenue – Single storey rear extension and front porch (following demolition of existing conservatory) – extension given to deadline for comments
- **App.No. 26/00283/NOT** – Outside of 53 Longfield Avenue - Notice of intention to install 2no. 20m high medium poles for the provision of fixed line broadband electronic communications apparatus’
- **App.No. 26/00175/FULHH** – 28 Longfield Avenue – Single storey rear extension and associated internal alterations
- **App.No. 26/00191/FUL** – 40 Iris Drive – Change of use from C3 dwellinghouse to C2 Residential Children’s home for up to 2 children (age 7-17)
- **App.No. 26/00160/CLPUD** – 77 Hurst Brook – Application for a certificate of lawfulness for the proposed use of a dwellinghouse (Class C3a) as a young person’s home, for a maximum of two young persons with care provided by carers on a shift basis (Class C3b)

**10.2 To consider** any planning applications received after publication of this agenda for which a response is required prior to the next meeting

**10.3 Decisions:**

- **App.No. 26/00105/FULHH** – 16 Springfield Road – Single storey rear extension and external alterations to existing garage in order to facilitate provision of habitable accommodation including new roof – **GRANTED**
- **App.No. 26/00189/MNMA** – Land adjacent Blainscough Hall, Blainscough Lane – to amend the boundary fencing to the rear of plots 105-106 and 115-118 – **GRANTED**

**11. HIGHWAYS**

**12. CORRESPONDENCE / ITEMS FOR DECISION** – Complaint re motorbikes on Ellerbeck (deferred from the last meeting)

**13. ITEMS FOR INFORMATION / FUTURE DISCUSSION**

**14. CONFIDENTIAL ITEM** – Tendering process for projects

Coppull Parish Council  
Springfield Park Leisure Centre  
Springfield Road North  
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Issued by Sue Edwards  
Coppull Parish Council Clerk

Wednesday 11 March 2026